



PROHIBITED ACTIVITIES AND CONDUCT POLICY STATEMENT

HEADQUARTERS AND SERVICE BATTALION FLEET MARINE FORCE, ATLANTIC U.S. MARINE CORPS FORCES COMMAND



Headquarters and Service Battalion, United States Marine Corps Forces Command operates on a bedrock of two inviolable principles: ***accomplish the mission and keep our honor clean***. As such, we are committed to promoting dignity and respect for all Marines and other uniformed and civilian personnel who serve with HQSVCBN. Such a commitment requires developing and sustaining a professional environment free from discriminatory practices, harassment, hazing, inappropriate conduct, and otherwise unprofessional behavior. Checking unprofessional, discriminatory, and illegal behavior while fostering dignity and respect leads towards a more cohesive, adaptive, and effective force.

Prohibited activities in this regard include harassment (including sexual harassment), unlawful discrimination, and abuse (specifically: hazing, bullying, ostracism, and retaliation), wrongful distribution or broadcasting of intimate images, and certain dissident and protest activity (to include supremacist activity). Leaders at all levels will emphasize the importance of Equal Opportunity and foster a command environment of inclusiveness and acceptance. Agility, innovativeness, and high achievement result from diverse, well-cared for teams of dedicated members operating on a foundation of mutual trust and respect. We will constantly strive to achieve this end state.

If a member of this command has a complaint, our leaders will address the complaint in accordance with MCO 5354.1E. All members are encouraged to use their chain of command to resolve issues at the lowest level, or through communications with the Equal Opportunity Representative (EOR), or the Equal Opportunity Advisor (EOA). Members also have the option of making a formal complaint, through Request Mast procedures.

Any member retaliating against a complainant may be disciplined under the Uniform Code of Military Justice. Similarly, anyone who knowingly makes false accusations of prohibited activities and conduct may be subject to administrative and/or disciplinary action.

I will support all efforts made by leaders to foster the inclusive, professional environment HQSVCBN relies upon to accomplish the mission and keep our honor clean. If you have any questions about this policy statement, please contact the EOR or the EOA at 757-836-1569. I count on you all to apply the above practices to maintain professional environments in support of mission accomplishment.


M. R. REID
Colonel, U.S. Marine Corps


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Sergeant Major, U.S. Marine Corps