



**UNITED STATES MARINE CORPS FORCES COMMAND
INFORMATION AND PERSONNEL SECURITY PROGRAM
POLICY STATEMENT**

In the 21st century, we operate in the Information Age with classified and sensitive unclassified information transmitted at the speed of light. We must ensure that every Marine, Sailor, and Civilian Marine assigned throughout U.S. Marine Corps Forces Command that holds any level of security clearance, is equipped with the necessary skills to ensure the safeguarding of Classified Military Information (CMI). Holding a security clearance is a privilege afforded only to those personnel in whom we place a special confidence and trust to safeguard national security information.

Commanders must ensure Commanders at every level, in every command implement the following actions:

- Appoint an officer, or Civilian Marine GS-11 or above, as defined by 5 CFR 300.65(b), as the Command Security Manager, and ensure attendance at the Marine Corps Security Manager Course within 180 days of appointment, per MCO 5510.18B.
- Establish a program to periodically review and ensure individual Command Security Programs for compliance with program regulations.
- Provide Inspection or Assist Visit at least annually to subordinate commands in order to evaluate overall command security program effectiveness.
- Ensure all newly joined personnel are indoctrinated with the procedures for safeguarding CMI to include a working knowledge of applicable security classification guidance.
- Establish a command security awareness and education program that emphasizes the importance of safeguarding CMI in the interest of national security.
- Ensure all levels of security clearances are based upon Personnel Security Investigations or Periodic Reinvestigations, and that command personnel security programs are fully integrated into the Joint Personnel Adjudication System.
- Ensure all personnel understand their responsibilities inherent with safeguarding Classified Military Information.

We are only as strong as the weakest link in the chain - do that is right, ensure success through proper protection of information.

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